

1. 活動簡介：

2024 年加拿大 UBC 大學學生到校交流活動對於想要提升英語溝通能力、參與跨文化體驗及成為活動成功貢獻者的學生是一個絕佳機會。不要錯過成為 UBC 大學到校交流活動志工團體的一員！立即申請，創造持久的回憶。

Introduction:

The 2024 UBC University Students' Exchange Program at SZMC is an excellent opportunity for students who want to enhance their English communication skills, participate in cross-cultural experiences, and contribute to the success of the event. Don't miss the opportunity to become a member of the UBC University Exchange Activity Volunteer Group! Apply now and create lasting memories.

2. 活動負責單位：

- (1) 主辦-語言暨國際交流中心(LICC)
- (2) 承辦-職能治療科(OT)

Responsible Units :

- (1) Organizing Unit -Language & Intercultural Communication Center (LICC)
- (2) Executing Unit-Department of Occupational Therapy (OT)

3. UBC 交流資訊：

- (1) 學生人數：
共有 10 位學生參加此次交流計畫。
- (2) 交流期間：
活動預計於 2024/5/6-2024/5/17 進行。
- (3) 交流目的：
透過各項交流與活動，豐富交流生在台灣的經驗。

2024 UBC Exchange Program Information:

- (1) Number of Students:
There will be ten students participating in the exchange program.
- (2) Exchange Period:
The exchange will take place from May 6, 2024, to May 17, 2024.
- (3) Purpose of Exchange:
The program aims to enrich the exchange students' experience in Taiwan through various interactions and activities.

4. 志工報名須知：

APPLY NOW!!!



- (1) 志工資格：
五專二至四年級的學生，醫事相關科別學生優先。學業成績及操行表現優秀者佳。持有英

語檢定證書者更佳。

(2) 報名期間：

3/12(二)-3/22(五) 完成線上報名並將個人自傳及家長同意書(如附件)交至 LICC。

(3) 面試期間：

3/27(三) 1210-1330、3/28(四) 1210-1300, 符合資格者通知面試。

(4) 志工研習：

錄取志工資格者須參加志工研習。研習期間預計於 4/3(三)、4/10(三)、4/24(三)、5/1(三)下午 1500-1630 舉辦。

Volunteer Registration Instructions:

(1) Volunteer Qualifications:

Volunteers should be junior college students in their 2nd to 4th year, with preference given to those from medical-related departments. Excellent academic performance and conduct are preferred. Having an English proficiency certificate is a plus.

(2) Application Period:

March 12 (Tue) to March 22 (Fri). Complete the online registration and submit your personal statement and parental consent form (see attachments) to the LICC.

(3) Interview Period:

Qualified applicants will be notified for an interview during the following time slots:

-March 27 (Wed): 12:10 PM - 1:30 PM

-March 28 (Thu): 12:10 PM - 1:00 PM

(4) Volunteer Training:

Accepted volunteers must participate in volunteer training sessions held from 3:00 PM to 4:30 PM on the following Wednesdays: April 3, April 10, April 24, May 1.

5. 志工接待須知：

(1) 所需技能：

志工應具備英語溝通能力、正面積極態度、解決問題能力、及團隊合作精神。能完成所分派任務並定期向負責單位及線上志工群組回報進度。

(2) 協助內容：

志工將協助交流生適應校內外生活，包括熟悉校園設施、使用大眾交通工具和處理日常需求。尊重交流生的需求至關重要。

(3) 活動內容：

交流活動包括專業課程體驗、校外機構參訪、假日自由活動、分享會、校內歡迎會和歡送會。

(4) 活動參與：

負責單位將根據志工的時間安排參加活動。如有需要，負責單位可能會調整參與人員。

(5) 請假考量：

校內外活動需經負責單位批准公假，但仍視為缺課。校外活動通常是半天或一天，校內活動則依課程時間。

(6) 分組任務：

負責單位將根據志工的特質進行分組。

(A) 行政組：協助活動相關的行政工作、資料收集和歸檔。

(B) 活動組：協助校內外活動的聯繫、行程規劃和英語解說。

(C) 宿舍組：幫助交流生了解宿舍規定和適應宿舍環境。

(7) 參與費用：

志工協助校外活動的費用取決於當期預算酌約補助餐費和交通費用，或由志工自行負擔。

(8) 個人時間：

除學校安排的活動外，交流生於課後或周末可自行安排活動。志工可詢問是否陪同但應尊重交流生意願，不干涉與打擾他們個人計畫。如課後或假日有與交流生外出，需事先取得家長同意並能夠負責個人安全，同時於志工群組回報。

(9) 活動承諾：

參加者必須全程協助並遵守所有活動規範。無故退出影響活動進行或損害學校聲譽的行為將受校規規範。

(10) 活動獎勵：

主辦單位將依據志工在接待期間的態度和活動結束後提交的心得報告提報獎勵與頒發志工證明。

(11) 特別注意：

無法配合負責單位或科別安排者，請勿報名。

Volunteer Reception Instructions:

(1) Required Skills:

Volunteers should possess English communication skills, a positive attitude, problem-solving abilities, and a spirit of teamwork. They should be able to complete assigned tasks and provide regular progress reports to the responsible units and online volunteer group.

(2) Assistance Content:

Volunteers will assist exchange students in adapting to campus and daily life, including familiarizing them with campus facilities, using public transportation, and addressing everyday needs. Respecting the needs of exchange students is crucial.

(3) Activity Details:

Exchange activities include professional course experiences, visits to off-campus organizations, free-time activities on holidays, sharing sessions, campus welcome events, and farewell gatherings.

(4) Activity Participation:

The responsible units will schedule volunteer participation in activities based on their availability. If necessary, adjustments may be made to the participant list.

(5) Leave Considerations:

While participation in on-campus and off-campus activities requires official leave approval, it is still considered as class absence. Off-campus activities are typically half-day or full-day, while on-campus activities align with class schedules.

(6) Group Assignments:

The responsible units will create volunteer groups based on individual traits:

(A) Administrative Group: Assisting with administrative tasks, data collection, and filing related to the event.

(B) Activity Group: Facilitating communication for on-campus and off-campus activities, planning itineraries, and providing English explanations.

(C) Dormitory Group: Helping exchange students understand dormitory rules and adapt to the living environment.

(7) Participation Costs:

The cost for volunteers assisting with off-campus activities depends on the budget, partially covering meal allowances and transportation expenses. Alternatively, volunteers may cover these costs themselves.

(8) Personal Time:

Besides the activities arranged by the school, exchange students are free to plan their own activities after class or on weekends. Volunteers may inquire if they'd like company, but they should respect the exchange students' wishes and avoid interfering with or disrupting their personal plans. If you go out with exchange students after class or on holidays, it is necessary to obtain parental consent in advance and be responsible for personal safety. At the same time, please report to the volunteer group.

(9) Activities Commitment:

Volunteers must fully assist and comply with all activity guidelines. Unjustified withdrawal that disrupts the event or damages the school's reputation will be subject to school regulations.

(10) Activity Rewards:

LICC will evaluate volunteers based on their attitude during the reception period and the reflections submitted after the completion of activities. Rewards will be recommended, and volunteer certificates will be issued accordingly.

(11) Special Note :

Those who cannot comply with the arrangements of responsible units or departments, please do not register.

2024 加拿大 UBC 大學學生到校交流活動接待志工 家長擔保同意書

茲同意就讀貴校_____科_____年級之本人子女
_____報名參加貴校 2024 年加拿大 UBC 大學學生到校交流活
動接待志工。本人同意志工募集簡章所列各項規範，並保證本人子女於錄取志工
後一定遵守活動相關規定，不假借活動名義缺曠課。參加校外活動或於課後或假
日與交流生活動之往返交通時，本人子女會注意自身安全。若本人子女假借上課
之藉口外出遊蕩或違反活動規定，本人同意校方依規定處理，並絕不將其責任加
諸於貴校，同時會負起管教之責任。

此致

樹人醫護管理專科學校

立擔保同意人(家長或監護人)： (簽章)

身份證字號：

聯絡電話：

通訊地址：

本人家長擔保同意書確實經家長或監護人同意並親自簽章，如有偽冒，願接
受校規處分並自行負責法律責任。

學生： (簽章)

中 華 民 國 年 月 日

【附件 2】 Attachment 1
個人自傳 Personal Statement

科別：

班級：

姓名：

學號：

導師：

(帥帥、美美的大頭
照)

成長暨學習經歷

個人興趣及特長

參加目的及自我推薦

英文自我介紹 (80-120 字)